



HATTON ACADEMIES TRUST PERSON SPECIFICATION

Post Title: **Speech, Language & Communication Support Assistant (Teaching Assistant L2)**

Education and Training:

| Essential Criteria | Desirable Criteria |
|---|--|
| Level 2 (or equivalent) qualifications in English and Mathematics | Basic knowledge of first aid |
| NVQ Level 2 (or equivalent) in a relevant subject | Training in the literacy/numeracy strategy |
| Proven experience of working with or caring for children with speech, language or communication needs | Knowledge of Read Write Inc |

Experience & Knowledge:

| Essential Criteria | Desirable Criteria |
|--|--|
| Appropriate level of data protection, security and confidentiality awareness | General understanding of national curriculum and other basic learning programmes |
| Appropriate IT skills including Microsoft Word and Excel | Evidence of mentoring skills at a level relevant to the role |
| Flexible and responsive – able to address potentially challenging situations by problem-solving and negotiation. | |

Attitude:

| Essential Criteria | Desirable Criteria |
|---|--------------------|
| Ability to demonstrate awareness/understanding of equal opportunities and other people's behaviour, physical, social and welfare needs. | |
| A willingness to work with children with special educational needs and/or disabilities. | |

Hatton Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

| Essential Criteria | Desirable Criteria |
|---|---------------------------|
| Enjoy working with children in a respectful and empathetic manner. | |
| Ability to work using own initiative, to be proactive and work as part of a team. | |
| Reliable in order to maintain the consistency of expectations and standards. | |
| Commitment to deliver first class support to staff and pupils within a clearly defined system | |
| Good interpersonal skills in order to develop positive working relationships with pupils and staff. | |
| Must be suitable to work with children. | |
| Commitment to outstanding safeguarding practices | |

Physical Ability:

| Essential Criteria | Desirable Criteria |
|---|---------------------------|
| Physically fit to move around the school, walking, standing and sitting with pupils | |
| Physically fit to set out PE equipment and help move heavy equipment | |
| Ability to carry out playground duties in variable weather conditions | |
| Ability to clean up toilet accidents and help clean up children who have been ill (if required) | |